



A.G. Wright Middle School PTO



PTO General Membership Meeting

Date: May 3, 2023

Time: 7:00pm

Meeting Type: General Membership Meeting

Location: Room M-4

Board Member Attendees

Tasha Burzynski, President
Brittany Spears, Vice President
Becky Mulder, Treasurer
Kristin Patton, Secretary
Nicole Gioia, Board Member at Large

School Representative Attendees:

0

PTO Member Attendees: 2

Meeting Called to Order

Agenda

1) Minutes approved for prior meeting.

2) Officer's Reports:

President's Report:

Thanks everyone for their support.

Vice President's Report:

- See Committee Reports

Treasurer's Report:

Account Balance: \$23,749.82

3) Committee Reports:

• 8th Grade Picnic: May 25, 2023

Allison Warren, Chair

Ordered T-Shirts, \$1500.00 Donation from Lupi Orthodontics, ready to be picked up

Ordered Inflatables

Ordered Food

There was not a committee meeting, due to not needing one.

Email went out to PTO asking for Volunteers

Email went out to AGW asking for Volunteers

- **Tiger Bites**

Carissa Bohn, Co-Chair(not in attendance)

Jen Snyder, Co-Chair

Will look into T-shirts for Volunteers, for next year

Aprons - awaiting completion

Tiger Bites has a decline in volunteers so we will need to play it by ear, for the rest of the year.

Watch inventory to break even

Can use left over at 8th grade picnic

Wheels need to be changed on the carts

- **Staff Appreciation**

Kate Shifflet, Chair

Future Appreciation Ideas

Need a Business Partner Chairperson(s) - visit businesses for donations

Need a Staff Appreciation Chairperson(s) for next year

Staff Appreciation Week

MONDAY May 8, 2023: Coffee and Donuts (PTO Sponsor) Tiger Treats
(NJHS Sponsor)

Grab and Go Breakfast

Set up outdoor decorations, schedule volunteers to cheer staff in starting at 8:15.

Card My Yard

Mr. Foster to do Music

TUESDAY May 9, 2023: Lunch Debbie Stump. Realtor Donated)

2 volunteers to help serve lunch.

Catering Pastas, salad, and Bread

Will follow Dietary Issues

PTO has drinks

Print signs to advertise the sponsor, will send to Debbie Stump to approve

WEDNESDAY May 10, 2023: Breakfast (SCA Sponsor)

THURSDAY May 11, 2023: Relaxation Station (Ms. Pataki Sponsor)

FRIDAY May 12, 2023: Gift Cart (PTO Sponsor)

Donations from community

Lunch Staff - PTO will set-up a separate gift cart

5 Custodians - PTO will set their gifts (all the same) in their office

Make a list of everyone to make sure everyone gets a gift.

If someone is not here, they will have an alternate to pick.

Teachers to wear what they want all week

- **Spirit Wear**

Jenna Cooper, Co-Chair (not in attendance)

Heather Withall, Co-Chair (not in attendance)

Plan for next year spirit wear (ie Pajama Pants, Shirts, Sweatshirts)

Plan for Give-a-ways

Puravida Bracelets

Vinyl Decals came in

Possible uses: give-aways, locker party, membership

Possibly need to find a Concession Chair

Plan volunteers to take care of concessions for sporting events

- **Spirit Nights**

- Chipotle – APPROVED**

- April 11, 2023 4:00pm - 8:00pm**

- 33% of the total net sales

- Raised: \$297.05

- Family Bingo Night**

- April 28, 2023 4:00pm - 6:00pm**

- Follow-up on Event

- Kids had a great time and were focused on the game.

- Will definitely do it next year.

4. Principal's Report:

- Mrs. Hegna (not in attendance)

- Principal's Fund, will look into after school is completed to see where the funds need to be allocated.

5. On-going Business:

- **Band/Music Blue Ribbon Celebration Lunch** May 10, 2023 12:30pm-2:45pm

- Banner - still needed

- **Locker Party:** July 26, 2023 (11:00am - 2:00pm), July 27, 2023 3:00pm-6:00pm)

- **Cotton Candy Machine** - arrived

- **Bylaws**

- Working on drafts

- As of now, how the bylaws state, Ms. Hegna designates the PTO Board

- **Possible PTO sponsored walk** (this would be for next year)

- Parents to walk around the school and say what they would like to change/update

- To help PTO see what additional ideas we could use our funds for.

- To be done during Open House

- **Tiger of the Month** - next year

- **Possible items to order for next year**

- Ideas: tablecloths, backdrops, giveaways items

- **Quarterly After School Activity** (for next year) (Brain Breaks) for students (ie Bingo)

7. Fund Requests:

Teacher: Mariana Latham & Jesse Boles

Request Amount: \$268.58

Per the Request: SOL Review competition - Pizza/Ice Cream/Snacks Party, for 2 classes (60 kids)

Date Received: April 17, 2023.

Information about Request:

"We are conducting an SOL review competition between our classes to encourage our students to be engaged in learning and absorb content better. The winning class gets pizza, ice cream, and snack's party."

Items:

16 Vocelli's Pizzas (PTO pizza deal) \$7.00 each + (Tip & Tax \$33) = \$145

6 packs of Bluebell Ice Cream \$8.94 each + (Tax \$4.00) = \$57.64

2 packs of sprinkles \$3.42 each + (Tax \$0.50) = \$7.34

3 boxes of Frito Lays Snack Pack \$14.98 each + (Tax \$3.00) = \$47.94

2 boxes of Oreos \$4.98 each + (Tax \$0.70) = \$10.66

Total Cost: 268.58

Discussion/Vote: May 3, 2023

Approval/Denial Decision: **Approved** Votes Yes: 7 (SEVEN) No: 0 (ZERO)

Funds Disbursed from: Emerging Requests

Teacher: Quinn Evans, Jeffery Wagnon, Josh Schrecengost Request Amount: \$12.00

Per the Request: End of the Season Soccer Club Party (54 students)

Date Received: April 25, 2023.

Information about Request:

"This year we started a soccer club and it has been amazing to watch a variety of students thrive on the soccer field. Since this is a new club we have \$0 and we want to celebrate them with an end of soccer club popsicle party. If you would like to add a variety of popsicles/ ice cream we would be okay with anything, we were just thinking of something simple and fun! We would like to do this on May 7, 2023 "

Ziegenfelder Assorted Twin Pops, 42.3 fl oz, 18 Ct (QTY. 5)

\$3.00 / each = **Total: \$12.00**

Discussion/Vote: May 3, 2023

Approval/Denial Decision: **Approved** Votes Yes: 7 (SEVEN) No: 0 (ZERO)

Funds Disbursed from: Emerging Requests

Teacher: John Lehman

Request Amount: \$47.75

Per the Request: Game Break Foam Playground Balls

Date Received: May 2, 2023.

Information about Request:

"I use these balls as a game break during class. The kids love them, but the one I have now is damaged."

6 Go Sports Soft Skin Foam Playground Balls Total: \$47.75

Discussion/Vote: May 3, 2023

Approval/Denial Decision: **Approved** Votes Yes: 7 (SEVEN) No: 0 (ZERO)

Funds Disbursed from: Emerging Requests

Teacher: Dori Mills

Request Amount: \$625.00

Per the Request: Supplemental Cost for Field Trip

Date Received: April 13, 2023.

Information about Request:

"I did not charge chaperones for the 6th grade field trip and I did not turn down any students who wanted to participate but could not pay. After all is said and done we are in debt \$625.00 for the trip and I was hoping you could help supplement that cost. If not I completely understand, but appreciate you taking this into consideration."

Discussion/Vote: May 3, 2023

Approval/Denial Decision: **NEED MORE INFORMATION** Votes Yes: No:

Funds Disbursed from:

More information given.

Discussion/Vote: May 9, 2023 via PTO Board Members

Approval/Denial Decision: **Approved** Votes Yes: 5 (FIVE) No: 0 (ZERO)

Funds Disbursed from: Emerging Requests

8. Fund Requests not in previous minutes

Band/Music Blue Ribbon Celebration Lunch

\$500 Food and Drinks

\$75.00 Card My Yard

\$300 Banner

Total: \$875.00

Discussion/Vote for PTO to pay for Celebration: April 26, 2023 via PTO Board Members

Approval/Denial Decision: **APPROVED** Votes Yes: 5 (Five) No: 0 (NONE)

Funds Disbursed from: Emerging Requests

9. Addendum to April Minutes:

NONE

Addendum to May Minutes (discussed on May 9, 2023):

Teacher: Mariana Latham & Jesse Boles

Request Amount: \$140.94

Per the Request: 6th grade students will host kindergarten and first grade students from Garrisonville for a probability carnival

Date Received: April 17, 2023.

Information about Request:

“As a culminating activity for the year, 6th grade students will host kindergarten and first grade students from Garrisonville for a probability carnival. This has been a tradition for years, but we have only hosted one class each year. This year the grade levels have asked to come over. Our students are very excited because some of them were able to attend the carnival years ago when they were in 2nd grade. These items are ones we always wished we had to make the event even better! These items will also help with our students who are not able to afford to bring in prizes for their games.”

Items:

Carnival Temporary Tattoos 11.99

Carnival Stickers 9.99

Red and White tablecloth roll 30.99

Mylar balloons 9.99

Extra Prizes 49.99

White paper bags 27.99

Total Cost 140.94

Discussion/Vote: May 9, 2023 via PTO Board Members

Approval/Denial Decision: **Approved** Votes Yes: 5 (FIVE) No: 0 (ZERO)

Funds Disbursed from: Emerging Requests

Addendum to May Minutes (discussed on May 11, 2023):

Teacher: Mr. Flynn

Request Amount: \$78.45

Per the Request: End of Year Pizza Party- Magazine Club

Date Received: May 10, 2023.

Information about Request:

“End of Year Pizza Party- Magazine Club ”

Items:

Spoons \$3.94

Cups \$5.84

Napkins \$2.64

Plates \$2.92

2x Ice Cream Sandwiches (16 pack) \$5.72

6 large pizzas (3 pepperoni 3 cheese) they are BOGO \$47.97

Soda (x5 2 liters) \$9.42

TOTAL COST \$78.45

Discussion/Vote: May 11, 2023 via PTO Board Members

Approval/Denial Decision: **Approved** Votes Yes: 5 (FIVE) No: 0(ZERO)

Funds Disbursed from: Emerging Requests

10. Items For Next Meeting AMENDED (*Discussed after meeting on May 9, 2023)::

Items will need to be addressed before next meeting

- Establish a financial review committee to go over the finances from this year and validate them*
- Schedule a PTO Board Meeting to finalize items from this year and plan for next.
 - Budget what we have left and needs for start-up next year*
 - Teachers - Beginning of the Year
 - Spirit Wear
 - Locker Party July 26, 2023 (11:00am - 2:00pm), July 27, 2023 3:00pm-6:00pm)
 - Tiger Bites - Set-up fund
 - Draft email to set up what chairs are needed for next year*
 - Check over ongoing and new business and discuss at this meeting
 - Bylaws
 - Volunteer Appreciation Idea
 - Day Of Awesomeness Date: October 13, 2023 - Finalize date
 - Add a line Item in the Budget for Field Trip Scholarships*
 - Discuss requests for activities and athletic end of your parties*
 - **Possible PTO sponsored walk** (this would be for next year)
 - Parents to walk around the school and say what they would like to change/update
 - To help PTO see what additional ideas we could use our funds for.
 - To be done during Open House
 - **Tiger of the Month** - next year
 - **Possible items to order for next year**
 - Ideas: tablecloths, backdrops, giveaways items
 - For Next year - Create **Quarterly Fun After School Activity** (Brain Breaks) for students (ie Bingo)

11. Next Meeting Date and Time:

September 06, 2023

Meeting Concluded